

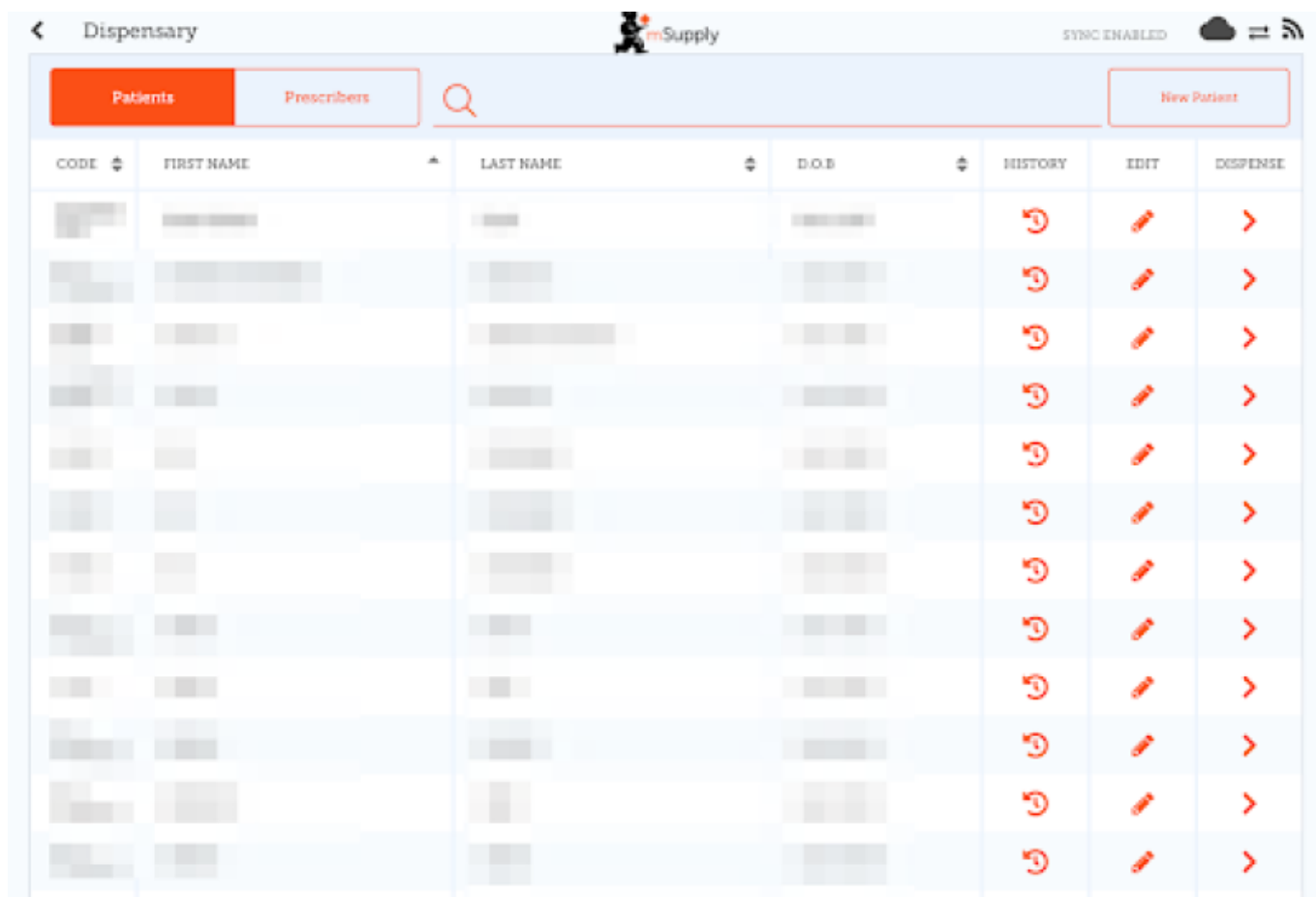
Dispensing

Dispensing mode only shows if the store is configured correctly on the server. Read how [here](#)

Patients

When you tap the **Dispensary** icon you will get a list of your patients. You can search for a particular patient using the field in the search bar.

TIP: you can search by first and last name by using a comma. For example: g, j will search for all patients whose last name starts with G and first name starting with J.



CODE	FIRST NAME	LAST NAME	D.O.B	HISTORY	EDIT	DISPENSE
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]
[blurred]	[blurred]	[blurred]	[blurred]	[red refresh icon]	[red edit icon]	[red right arrow]

Adding a new Patient

- To create a new patient, tap the **New Patient** button.


Patient Details

First name
is required

Last name
is required

Date of birth
is required

01/02/2020



Email

Phone

Address 1

Address 2

Cancel

Save

- You'll see a new window.
- The fields marked with IS REQUIRED are fields which must be filled in.
- The other fields are optional.
- The Save button will only be enabled if you have filled out all the required fields.
- Once you have entered all the details that are required, tap the **SAVE** button.

Patient Details

First name
is required


Joshua

Last name
is required

Griffin

Date of birth
is required

25/06/1989



Email

Phone

Address 1

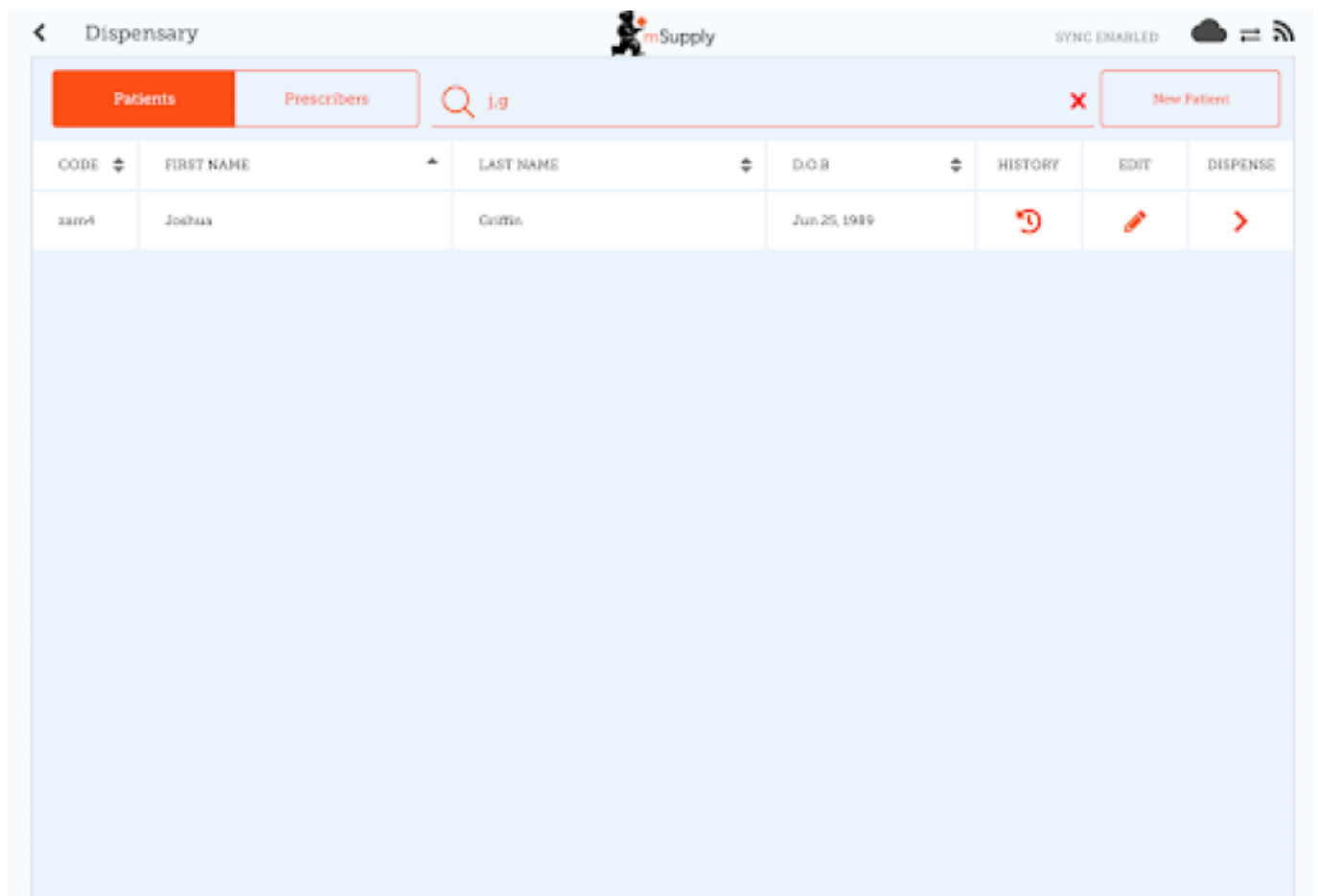
Address 2

Cancel

Save

Editing a patient's details

To edit a patient's details, tap the **edit** button at the end of the row for that patient. Easy!



Viewing a patient's History

You can also view the history for a patient by tapping the **history** button.

Patient History - Joshua Griffin				✕
ITEM CODE	ITEM NAME	QUANTITY	PRESCRIBER	
AR33197	ABACAVIR / LAMIVUDINE 60/30 MG CP	1	James Smith	

Prescribers

You can show, add and edit prescribers in just the same way as you do for patients.

Simply tap the “Prescribers” toggle button at the top of the window:

To edit a prescriber, tap the edit (pen icon) button for the row you wish to edit. You're then shown the prescriber's details:

Prescriber Details

First name
is required

Last name
is required

Registration code
is required

Email

Phone

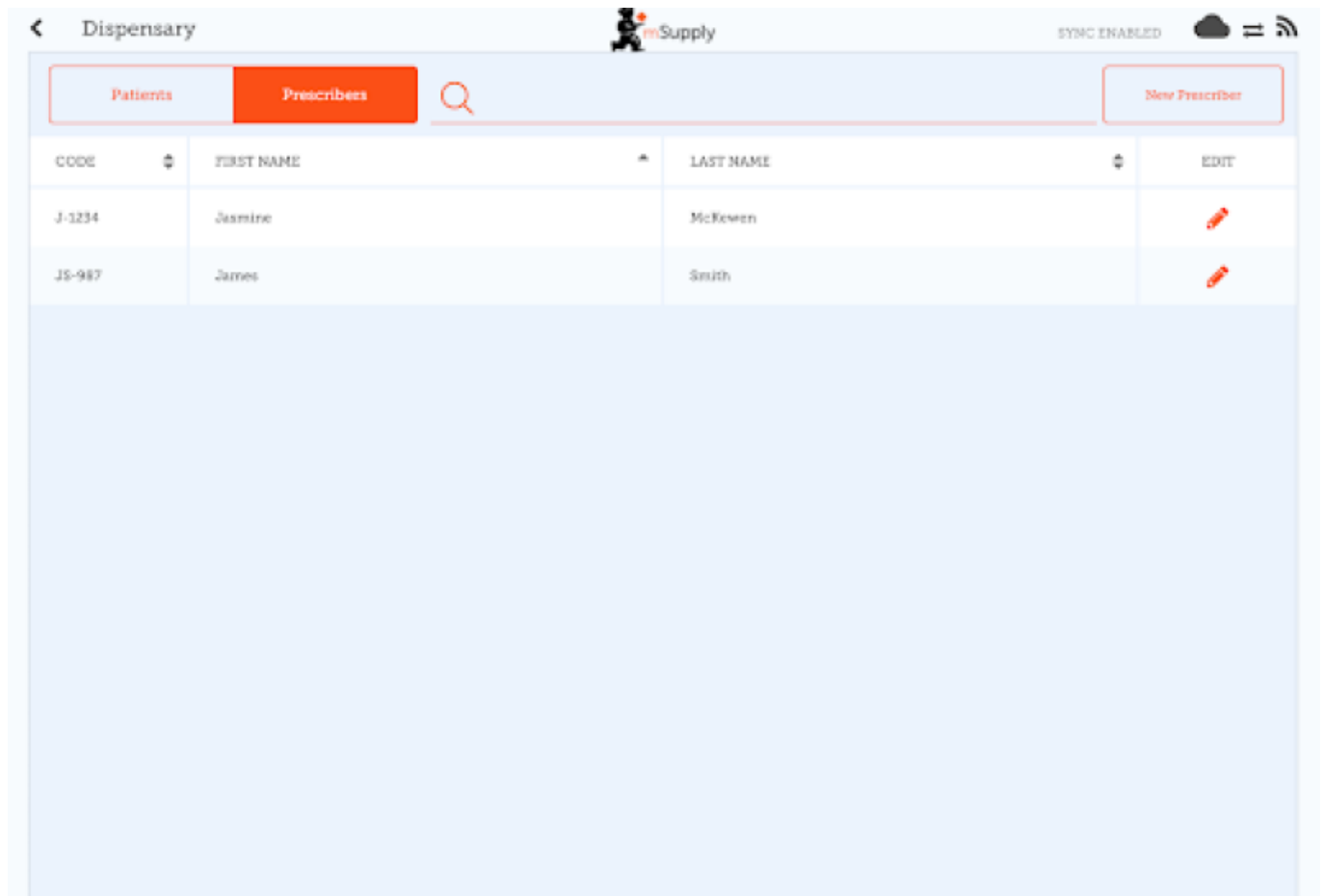
Address 1

Address 2



Cancel

Save

As for patients, only when you've entered all the required fields you'll be able to save the record.

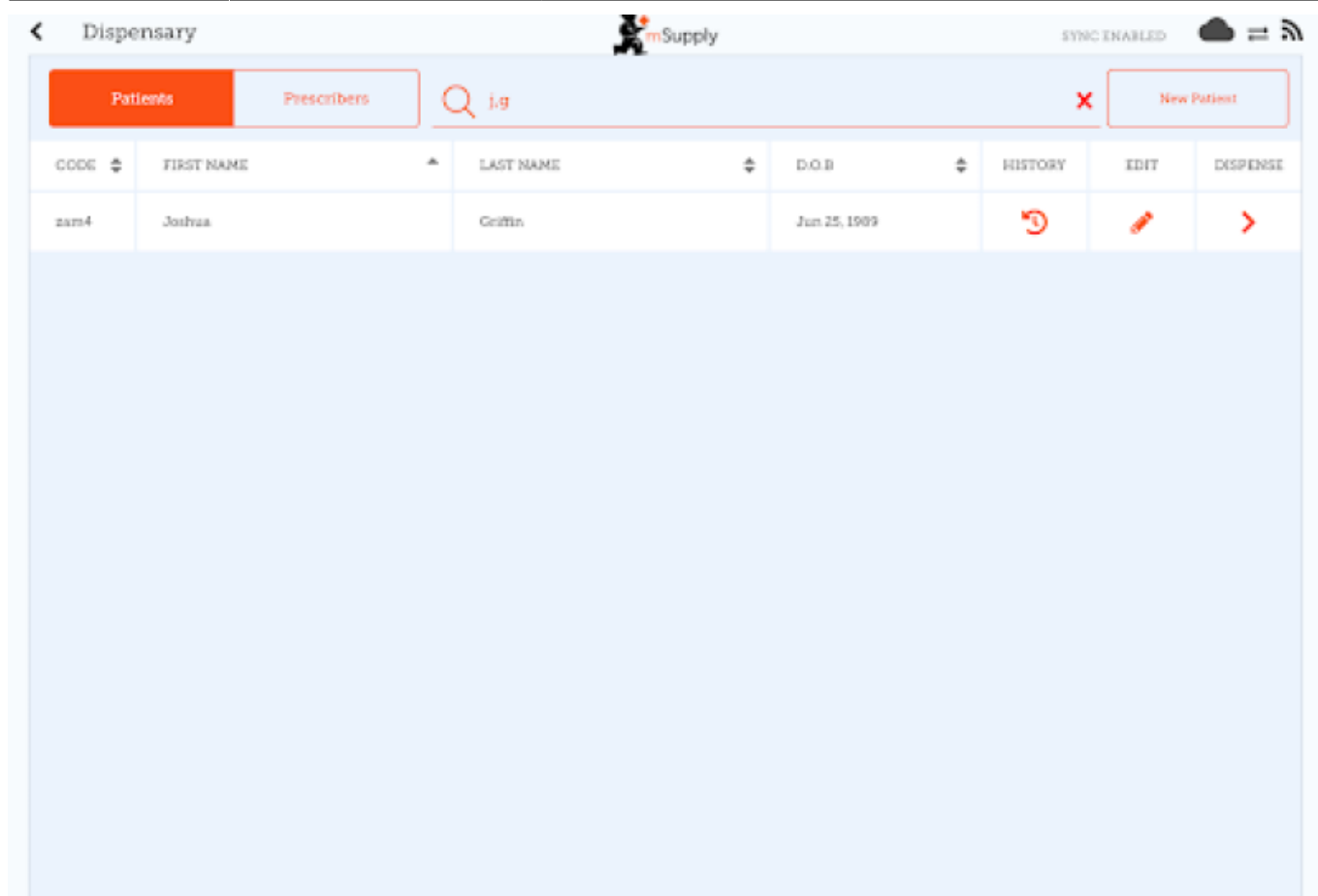


The screenshot shows the 'Dispensary' screen in the mSupply application. At the top, there is a header bar with a back arrow, the title 'Dispensary', the mSupply logo, and a 'SYNC ENABLED' status with a cloud icon. Below the header, there are two tabs: 'Patients' and 'Prescribers', with 'Prescribers' being the active tab. A search icon is located to the right of the tabs. On the far right, there is a 'New Prescriber' button. The main area contains a table with the following columns: 'CODE', 'FIRST NAME', 'LAST NAME', and 'EDIT'. There are two rows of data: one for 'J-1234' with first name 'Jasmine' and last name 'McKewen', and another for 'JS-987' with first name 'James' and last name 'Smith'. Each row has a red pencil icon in the 'EDIT' column.

CODE	FIRST NAME	LAST NAME	EDIT
J-1234	Jasmine	McKewen	
JS-987	James	Smith	

Dispensing to a patient

- Firstly, find the patient to dispense to (as above for viewing/editing a patient)
- Then click the **Dispense** button on that row.



Dispensing is a three step process. Each step must be completed before you can move to the next step

1. Step 1 you must select a prescriber by clicking on the SELECT icon
 - NOTE: You can press the HISTORY and EDIT icons next to the patients name to edit the patients details or view their history at any time.
 - You can filter the list using the search bar
 - Once you have selected a prescriber, you can edit the prescriber at any time using the EDIT icon next to the prescribers name
2. Step 2: You must select an item to dispense by selecting the row on the left hand side. You can filter the items using the search bar

Prescription 922

SYNC ENABLED

1 Select the prescriber

2 Select items

3 Finalise

Patient: Joshua Griffin

Prescriber: Jasmine McKewen

CODE	NAME	QUANTITY
AR33197	ABACAVIR / LAMIVUDINE 60/30 MG CP	59
AM18032-0	ACIDE FOLIQUE 5 MG CP	1
AM12040	ACIDE NIFLUMIQUE 400 MG SUPPO	3
AM03065-0	ACIDE TRANEXAMIQUE 500 MG / 5 ML AMP INJ	8
AR47015	AIGUILLE POUR PRELEVEMENT 21G	16
AR47016	AIGUILLE POUR PRELEVEMENT 23G	30
AM02080-0	ALBENDAZOLE 400 MG CP	4
AM02080	ALBENDAZOLE 400 MG CP	96
AY02020	AMODIAQUINE/ARTESUNATE 100/270 MG ADULTE PLQ/6 CP	20
AY02015	AMODIAQUINE/ARTESUNATE 100/270 MG ENFANT (6-14 ANS) PLQ/3 CP	3
AY02027	AMODIAQUINE/ARTESUNATE 25/67.5 MG ENFANT (0-11 MOIS) PLQ/3 CP	27

Click on an item to add it

Cancel Next

You must select at least one row to continue.

Once you select an item, you can adjust the quantity using the + and - buttons, or type quantity into the text area (tap first to bring up the keyboard).

Prescription 922

1 Select the prescriber **2 Select items** **3 Finalise**

Patient: **Joshua Griffin** Prescriber: **Jasmine McKewen**

CODE	NAME	QUANTITY
AR33197	ABACAVIR / LAMIVUDINE 60/30 MG CP	58
AM18032-0	ACIDE FOLIQUE 5 MG CP	1
AM12040	ACIDE NIFLUMIQUE 400 MG SUPPO	3
AM03065-0	ACIDE TRANEXAMIQUE 500 MG / 5 ML AMP INJ	8
AR47015	AIGUILLE POUR PRELEVEMENT 21G	16
AR47016	AIGUILLE POUR PRELEVEMENT 23G	30
AM02080-0	ALBENDAZOLE 400 MG CP	4
AM02080	ALBENDAZOLE 400 MG CP	96
AY02020	AMODIAQUINE/ARTESUNATE 100/270 MG ADULTE PLQ/6 CP	20
AY02015	AMODIAQUINE/ARTESUNATE 100/270 MG ENFANT (6-14 ANS) PLQ/3 CP	3
AY02027	AMODIAQUINE/ARTESUNATE 25/67.5 MG ENFANT (0-11 MOIS) PLQ/3 CP	27

ABACAVIR / LAMIVUDINE 60/30 MG CP **-** **1** **+** **x**

AR33197

Usage directions

Cancel **Next**

You can remove an item using the **X** button.

Type directions for the item into the directions text area.

Once you've updated the quantity, the Next button is available and you can continue to step 3.

Note that clicking cancel, or navigating away from this prescription will **DELETE** this prescription

Prescription 922

SYNC ENABLED

1 Select the prescriber 2 Select items 3 Finalise

Patient: Joshua Griffin

Prescriber: Jasmine McKewen

CODE	NAME	QUANTITY
AR33197	ABACAVIR / LAMIVUDINE 60/30 MG CP	58
AM18232-0	ACIDE FOLIQUE 5 MG CP	1
AM12040	ACIDE NEFLUMIQUE 400 MG SUPPO	3
AM03065-0	ACIDE TRANEXAMIQUE 500 MG / 5 ML AMP INJ	8
AR47015	AIGUILLE POUR PRELEVEMENT 21G	16
AR47016	AIGUILLE POUR PRELEVEMENT 23G	30
AM02090-0	ALBENDAZOLE 400 MG CP	4
AM02090	ALBENDAZOLE 400 MG CP	96
AY02020	AMODIAQUINE/ARTESUNATE 100/275 MG ADULTE PLG/6 CP	20
AY02015	AMODIAQUINE/ARTESUNATE 100/275 MG ENFANT (6-14 ANS) PLG/3 CP	3
AY02027	AMODIAQUINE/ARTESUNATE 25/67.5 MG ENFANT (0-11 MOIS) PLG/3 CP	27

ABACAVIR / LAMIVUDINE 60/30 MG CP - 3 +

AR33197

Usage directions

Cancel Next

- Step 3: You can view the final results of the prescription and add any other details such as a comment.

The screenshot displays the mSupply mobile application interface for Prescription 922. The top bar includes the title 'Prescription 922', the mSupply logo, and a 'SYNC ENABLED' status. The interface is divided into three main sections, each with a numbered red circle indicating a step:

- Step 1: Select the prescriber** - Shows the patient name 'Joshua Griffin' and a 'Comment:' field. A red circle with a '3' and a pencil icon is next to the patient name.
- Step 2: Select items** - Shows the item details for 'ABACAVIR / LAMIVUDINE 60/30 MG CP' with a quantity of '3'. The code 'AB33197' and directions are also visible. A red circle with a pencil icon is next to the item name.
- Step 3: Finalise** - Shows the prescriber name 'Jasmine McKewen'. A red circle with a pencil icon is next to the prescriber name.

At the bottom right, there are two buttons: 'Cancel' and 'Complete'.

Tapping the **Complete** button will finalise the prescription. That means that it's locked- you can't edit it any more.

Prescription 922

1 Select the prescriber

2 Select items

3 Finalise

Patent Joshua Griffin

Comment: _____

Item Details

ABACAVIR / LAMIVUDINE 60/30 MG CP 3

Code AB33297

Directions

Cancel Complete

Jasmine McKewen

That was easy!. If you've enabled payments, you can go to the next step to receive payment. If not, you'll continue and dispense the next prescription.

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