User Guide - mSupply Mobile

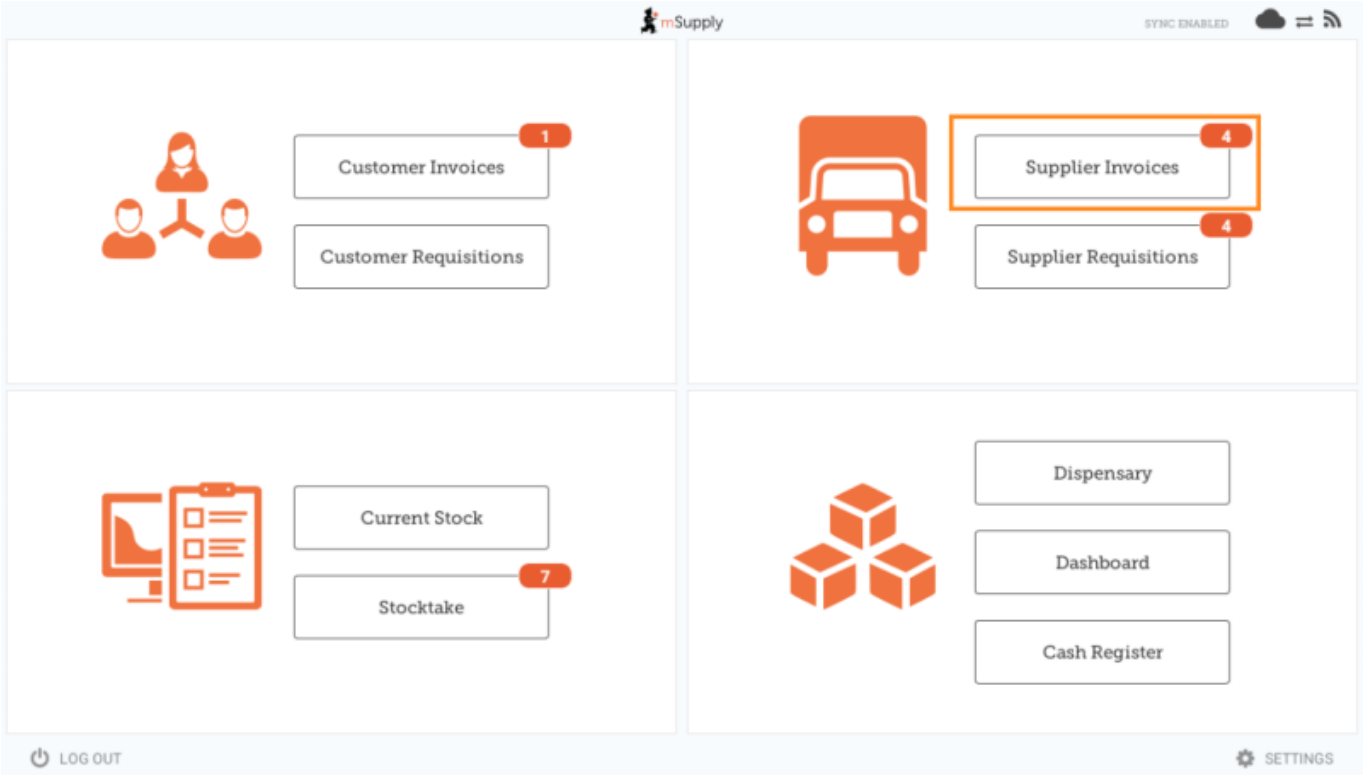
Faturas de fornecedores - Retornando estoque

Se você tiver algum problema com o estoque fornecido e precisar retornar algo, você poderá fazer um retorno de uma **Fatura de fornecedor** (*Supplier Invoice*)

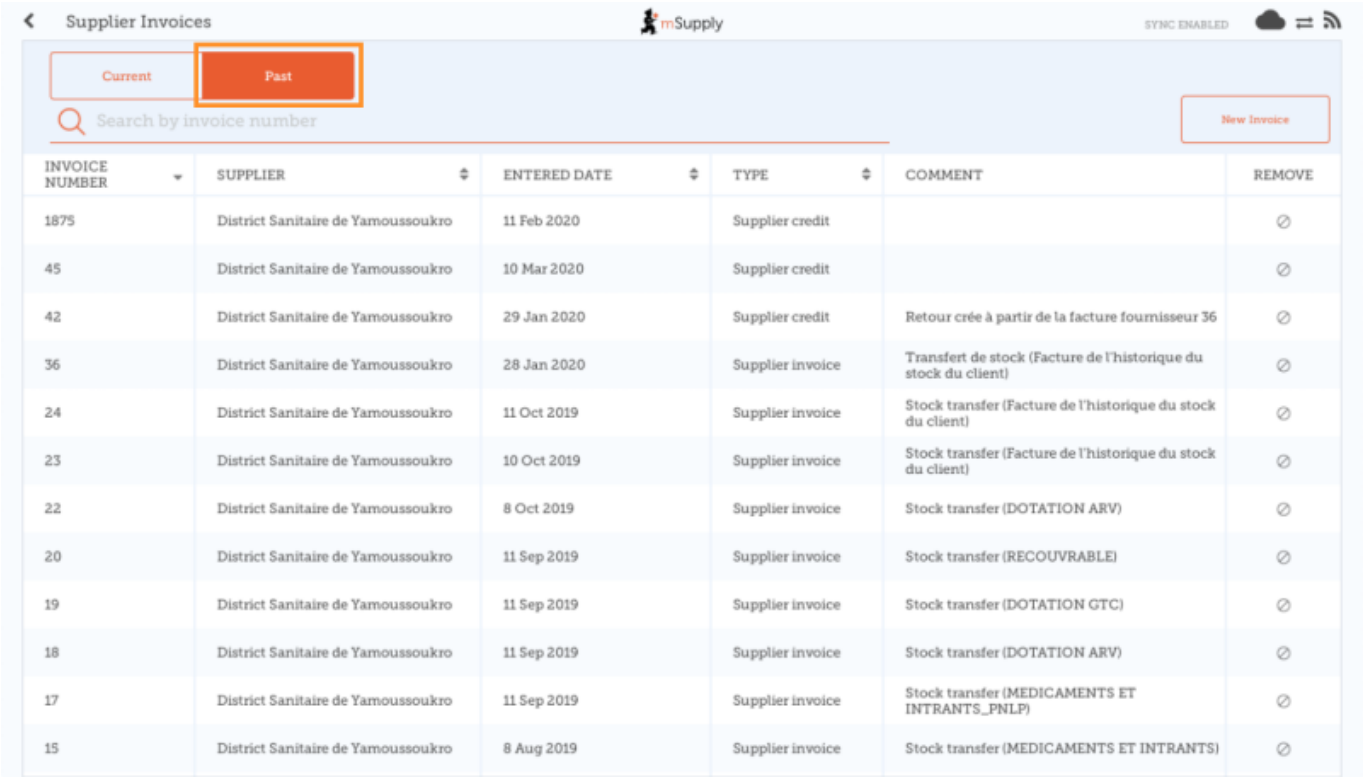
> Para usar essa ferramenta, a opção **módulo de crédito com fornecedor** (*supplier credit module*) deverá estar habilitada na aba de **Preferências** (*preferences*) do seu local.

Vamos ver em detalhes cada passo...

Clique em Faturas de fornecedores



Uma lista de faturas de fornecedores será apresentada. Clique na aba (em destaque) para ver as faturas **Arquivados** (*Past*). Você somente poderá retornar itens de faturas que já tenham sido **finalizadas** (*finalised*)



INVOICE NUMBER	SUPPLIER	ENTERED DATE	TYPE	COMMENT	REMOVE
1875	District Sanitaire de Yamoussoukro	11 Feb 2020	Supplier credit		
45	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		
42	District Sanitaire de Yamoussoukro	29 Jan 2020	Supplier credit	Retour crée à partir de la facture fournisseur 36	
36	District Sanitaire de Yamoussoukro	28 Jan 2020	Supplier invoice	Transfert de stock (Facture de l'historique du stock du client)	
24	District Sanitaire de Yamoussoukro	11 Oct 2019	Supplier invoice	Stock transfer (Facture de l'historique du stock du client)	
23	District Sanitaire de Yamoussoukro	10 Oct 2019	Supplier invoice	Stock transfer (Facture de l'historique du stock du client)	
22	District Sanitaire de Yamoussoukro	8 Oct 2019	Supplier invoice	Stock transfer (DOTATION ARV)	
20	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (RECOUVRABLE)	
19	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION GTC)	
18	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION ARV)	
17	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS_PNLP)	
15	District Sanitaire de Yamoussoukro	8 Aug 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS)	

Clique na Fatura de fornecedor do pedido que foi recebido

A janela de Fatura de fornecedor (*Supplier Invoice*) será aberta.

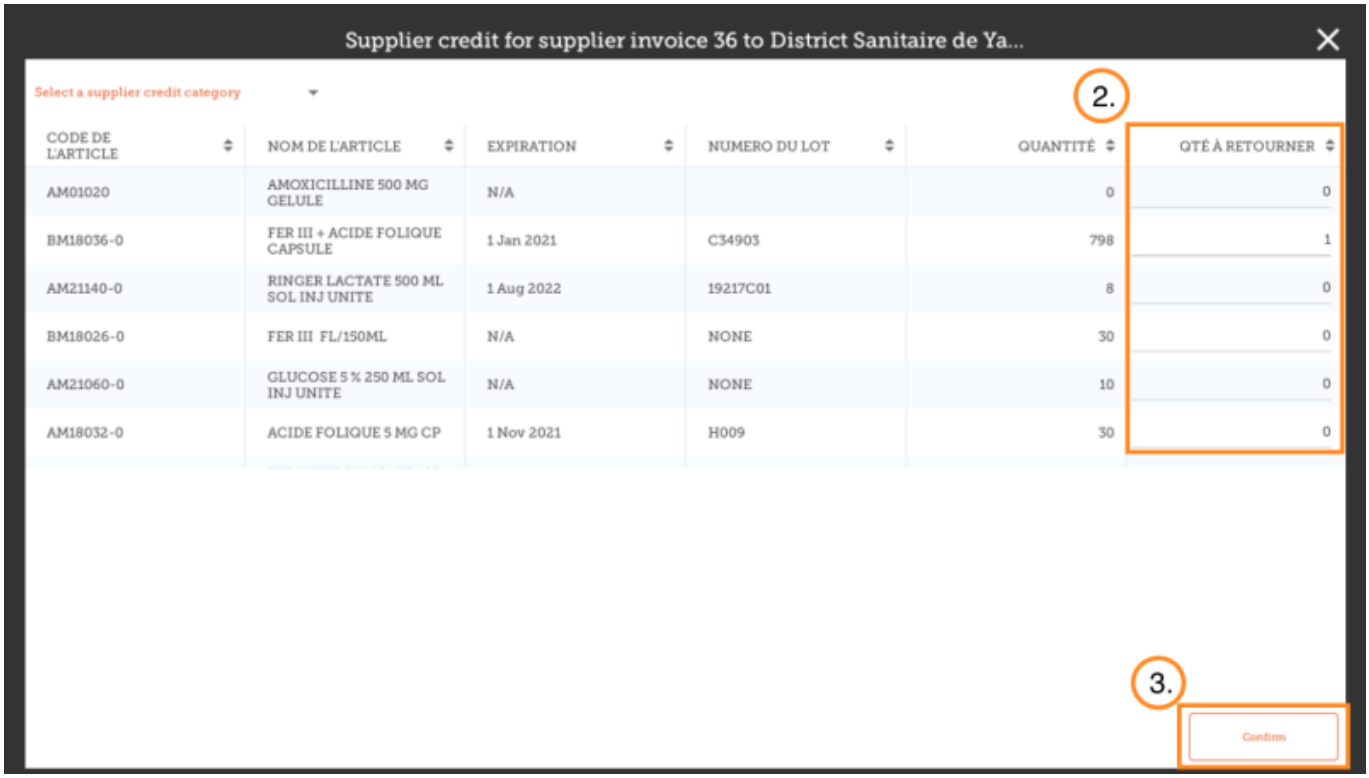
Se houver estoque neste pedido que possa ser retornado, então o botão que normalmente serve para adicionar itens é renomeada para **Novo Crédito com fornecedor** (*New supplier credit*) servindo para retornar itens.

Clique em **Novo Crédito com fornecedor** (*New supplier credit*) para iniciar o processo.

Insira a quantidade para ser retornada

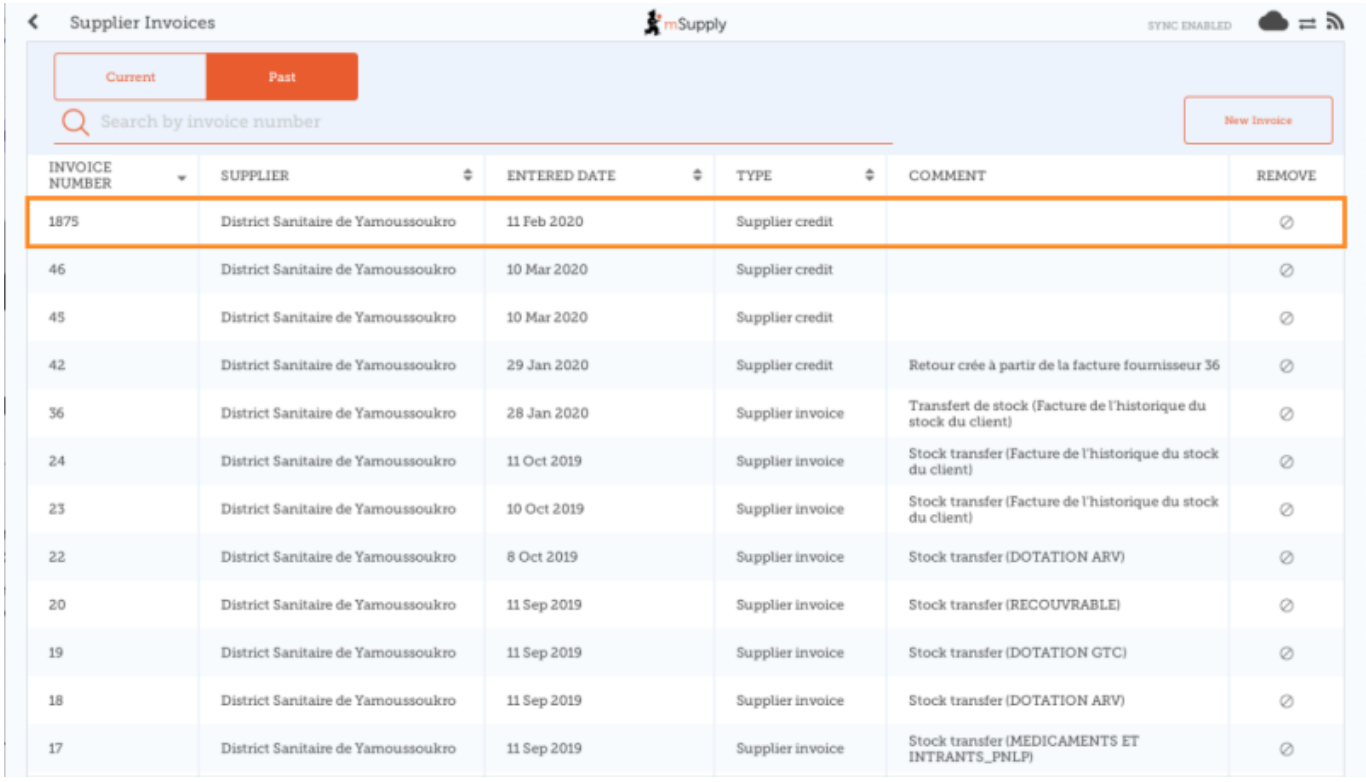
Insira a quantidade para cada item que você gostaria de retornar. Você não vai precisar retornar todos os itens nem a quantidade total de determinado item.

Selecione a **categoria de crédito com fornecedor** (*supplier credit category*) da lista no canto superior direito do ecrã.



Clique em **Confirmar** (*Confirm*) por fim quando estiver terminado.

Você poderá ver então um novo **Crédito com fornecedor** (*Supplier Credit*) na lista de Faturas de fornecedores (*supplier invoices*).



INVOICE NUMBER	SUPPLIER	ENTERED DATE	TYPE	COMMENT	REMOVE
1875	District Sanitaire de Yamoussoukro	11 Feb 2020	Supplier credit		
46	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		
45	District Sanitaire de Yamoussoukro	10 Mar 2020	Supplier credit		
42	District Sanitaire de Yamoussoukro	29 Jan 2020	Supplier credit	Retour crée à partir de la facture fournisseur 36	
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22	District Sanitaire de Yamoussoukro	8 Oct 2019	Supplier invoice	Stock transfer (DOTATION ARV)	
20	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (RECOUVRABLE)	
19	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION GTC)	
18	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (DOTATION ARV)	
17	District Sanitaire de Yamoussoukro	11 Sep 2019	Supplier invoice	Stock transfer (MEDICAMENTS ET INTRANTS_PNLP)	

Anterior: ***Faturas de fornecedores*** | | *Próximo:* ***Estoque Atual***

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